

# Academic Affairs Fiscal Contacts Meeting

September 17, 2013

# Announcements

- » Change to NIH draw downs  
GCCP updates

# 13/14 Budget Planning

- » Campus Budget Planning
- Faculty & Staff Salary Increases
- 12/13 Fund Balance Reports
- Reporting on Use of Allocations
- Allocations – Fund Sources

# Campus Budget Planning 13/14

- ▶ All VCs submitted a budget request for 13/14
- ▶ Funding requests are evaluated on:
  - Alignment of funding request with strategic initiatives
  - Use of 12/13 allocations to VC area
  - Ability to self-fund the request by using fund balances within that VC area
- ▶ Chancellor meets with VCs in September and October
- ▶ 13/14 allocations finalized after meetings

# Funding for Faculty & Staff Salary Increases

- ▶ Campus will provide funding to cover salary and benefits increases for faculty and staff
- ▶ Dates for transfers of funds for permanently budgeted positions is dependent on finalization of 13/14 campus budget planning process – likely November or later
- ▶ Transfers of funds for benefits costs and general liability to be managed as last year – one month in arrears

# Request for Explanation of 12/13 Fund Balances

- ▶ Fund balances in core funds decreased from \$156M in 11/12 to \$150M in 12/13
- ▶ Balance is approximately 40% of total permanent budget in core funds
- ▶ Want to identify balances committed to faculty (faculty startup, faculty research)

# Request for Explanation of 12/13 Fund Balances

- ▶ Additional balance of \$96M in “other unrestricted funds” (recharge activities, including differential income, misc student fees, other income-producing activities)
- ▶ Want to identify what balances are not available for general use (e.g., equipment replacement/renewal funds related to a recharge)

# Request for Explanation of 12/13 Fund Balances

- ▶ Request will be sent out to divisions in the next 1–2 weeks requesting general categories of commitments for balances
- ▶ More detailed information will be requested about faculty startup balances/commitments held by departments and divisions



# Reporting on Use of Allocations

- ▶ Increased focus on how fund allocations have been used
- ▶ Most targeted allocations will now require some kind of annual progress report
- ▶ Report on status of project/program
- ▶ Detailed financial report about how funds have been used in the year, any balance of funds, and how that balance will be used
- ▶ These reports will influence the level of funding allocated in the future

# Reporting on Use of Allocations

- ▶ To make reporting easier, create an index or set of indexes to track expenditures for a targeted allocation

# 13/14 Fund Sources for EVC Allocations

- ▶ Temporary FTE – 19900A
- ▶ TA FTE – 19900A
- ▶ Admin Stipends & Ninths – 19900A
- ▶ Equipment Allocation – 19900A
- ▶ Equipment Matching – 19933A
- ▶ Faculty Startup & Retention – 19933A (AH/SS) or combination 19933A/05397A (Bio/JSOE/PS)
- ▶ Undergraduate Seminars – 19900A
- ▶ Graduate Support (incl. block grant) – 19942A
- ▶ Summer Admin Support – 20095A

# Reminder: Faculty Startup & Retention Program Code

- ▶ Use program 403000 for all faculty startup and retention expense, except graduate financial aid (program 78xxxx)
- ▶ Do not use program 400000 or 440000 for faculty startup expense unless that program is required by the funding source (e.g., grant or gift funds)
- ▶ Use of 403000 facilitates reporting on expenditures and separates costs from department operating expense

# Graduate Support Allocations

- » Graduate Growth & Excellence
- Non-Resident Masters Growth
- GSR Child Care Reimbursement

# Graduate Student Growth & Excellence Initiative

- ▶ Starting in 13/14, allocations will be committed to departments equal to the Non Resident Supplemental Tuition (NRST) revenue generated by their program's 1st year PhD students.
- ▶ In 14/15, the allocation will be equal to the NRST revenue generated by the program's 1st and 2nd year PhD students.
- ▶ In 15/16 and in subsequent years, the allocation will be equal to the NRST revenue generated by the program's 1st, 2nd, and 3rd year PhD students.

# GSGEI Allocations

- ▶ Allocations will be calculated using third week enrollment in PhD and MFA programs, with adjustments for part-time students and students with tuition waivers
- ▶ In 13/14, the NRST for graduate academics is \$5,034 per quarter, or \$15,102 per year

# GSGEI Allocations (cont.)

- ▶ The allocation will be made quarterly, and transfers will be processed at the end of each quarter
- ▶ A portion of the total departmental allocation must be re-allocated to faculty who are supporting GSRs on sponsored funding



# GSGEI Allocations (cont.)

- ▶ In 13/14, the minimum amount to allocate to faculty will be calculated by looking at the number of first year departmental PhD students supported as GSRs and the amount of GSRTF charged to grants for those students
- ▶ Faculty allocation will be 50% of the difference between annual GSRTF and annual resident fees
- ▶ Department Chairs will consult with faculty to determine their department's policy on the allocation of funds to specific faculty who have supported PhD students on grants.

# GSGEI Allocations (cont.)

- ▶ The fund source for the allocation is 19942A
- ▶ The allocation must be used only for graduate financial support, as stipend or fee payments or GSR salary and tuition remission. No other use of the funds is permitted
- ▶ Departments will be required to report annually on the use of the funds, as well as on the department's effectiveness in achieving graduate growth or increasing excellence

# Graduate Fee Mitigation

- ▶ The GSGEI replaces the Graduate Fee Mitigation allocation
- ▶ The fee mitigation allocation was made in December 2011, and departments were asked to commit the funds no later than 2012
- ▶ Departments and ORUs will soon receive a request for a report on the use of these funds

# Non-Resident Graduate Growth Incentive

- ▶ Because of the new GSGEI, which provides departments funds for non-resident doctoral and MFA students, the \$5,000 per student non-resident growth incentive will be discontinued for doctoral and MFA students
- ▶ An allocation to divisions will continue to be made for non-resident graduate growth of students enrolled in Masters programs

# Non-Resident Graduate Growth Incentive – Masters Students

- ▶ The allocation will continue to be \$5,000 per student, with a portion of the funding allocated to the division and a portion allocated to OGS
- ▶ Unlike the GSGEI, this incentive funding can be used for departmental support as well as for graduate support
- ▶ Effective 13/14, divisions and departments will be required to report annually on the use of these funds

# GSR Child Care Reimbursement

- ▶ New program effective Fall 2013, similar to reimbursement program for ASE employees
- ▶ Must be employed as a GSR for at least 25% time to be eligible for reimbursement
- ▶ GSR may be reimbursed for up to \$600 per quarter
- ▶ Student's academic home department processes payment (via payroll)

# GSR Child Care Reimbursement

- ▶ Reimbursement should be paid from fund 19942A on a department index
- ▶ EVC will transfer funds quarterly to cover costs for Academic Affairs departments
- ▶ For more information on program:

[http://ogs.ucsd.edu/financial-support/gsr\\_child\\_care\\_reimbursement.html](http://ogs.ucsd.edu/financial-support/gsr_child_care_reimbursement.html)